approved Jan. 2015

St. Stanislaus School Advisory Board
Meeting Minutes
November 13, 2014

Meeting began at 6:30 p.m. Meeting was called to order, and opened with prayer and reading of the school's mission statement.

Roll of Members - Members present: Fr. Ignazio Medina, Pastor; Mrs. Nancy Heberlie, Principal; Angie Kolb, President; Beth Block, Vice-President; Kristy Grothoff, Secretary; Alan DeMois; Todd Doerhoff; and Wendy Buschjost. Absent: Emily Mantle. Also present was guest Ms. Stephanie Loethen.

Board members reviewed minutes from the October meeting. Upon a motion by Beth Block, seconded by Wendy Buschjost, the School Board voted to approve the minutes.

Ms. Stephanie Loethen, PE teacher and Athletic Director at St. Stanislaus, attended the School Board meeting to seek permission to continue participation in the fundraising initiative for 'Jump Rope for Heart' (primary grades) and 'Hoops for Heart' (for remaining grades) during PE classes. Board members approved.

Principal's Report, provided in written format:

- Enrollment:
  - The enrollment for the 2014-2015 school year remains at 209 students.
- Facilities:
  - Additional work has been done in the sand volleyball area.
- Finance:
  - Financial account balances were shared.
- Curriculum/Extra Curricular:
  - Service:
    - Leadership Council, Service Mission Group, and the school's business partner, Ascend, are sponsoring a Penny War for Birthright from November 17-21.
    - Seventh grade students placed US flags on the graves of veterans buried in the parish cemetery.
  - Faith:
    - The Faith Mission Group has planned activities and prayers for the Advent Season.
  - Leadership:
    - The Leadership Mission Group planned special first Friday events including Helias Band, Helias choir, and a visit from Leon the Crusader. The group is also working on documentation of the activities and events of the Leader in Me process at St. Stanislaus School.
  - Leadership Council:
    - The Leadership Council sponsored the first Raider Rally for the year on November 7.
  - Integrity:
    - The Integrity Mission group has been planning events for the staff that helps build relationship and provides fellowship.
  - Stanford 10 Test Results:
    - Mrs. Heberlie presented a summary of 2014 Stanford 10 test results. The results were above the average diocesan score, and above the expected score.

- Other Activities:
  - A Bully Prevention presentation is scheduled for all grades on December 8.
  - Parent-Teacher conferences went well.
  - Students participated in Vocation Awareness Week activities. The 8th graded class presented 5 L's of vocation during morning prayer.
  - Blair Oaks provided free speech screenings for certain grades.
  - The Technology Committee has recommended that the school purchase a new server.
  - The new website, which includes both the school and parish websites, is now completed. Technology Dinner Auction funds were used to purchase the service. The school and parish office has the ability to update and maintain the website with user friendly tools.

- Professional Development:
  - Teachers attended a 3-hour workshop with Jim Kemna on November 6. The topic of the workshop related to the presence of Hispanic families in our diocese.
  - Mrs. Heberlie continues work with other principals in the diocese on curriculum and instruction.
  - Formal classroom observations are more than half-way completed.
- Consultation Items:
  - Mrs. Heberlie shared with the Board information regarding a grant opportunity sponsored by the East Side Business Association for school projects. If Board members have any recommendations for projects, contact Mrs. Heberlie.
- Accreditation:
  - Recommendation # 7N – The principal is to appoint and train an Alternate to the School Secretary to administer medication to the students.
    - The Teacher in Charge will be trained to do this duty in addition to the school secretary. The Teacher in Charge this year is Ann Bertels.

Committee Reports:

- Athletic:
  - Basketball season has begun. A spirit day scrimmage will be held on November 25. Admission will be a canned food item or $1. Proceeds from admissions and concessions will be donated to the Samaritan Center.
- Lunch:
  - Mrs. Clogston indicates the lunch program is going well. The audit that DESE performs every 3 years is scheduled for December 4.
- Technology:
  - A meeting was recently held. As indicated in Mrs. Heberlie's report, a new server is needed for the school. Technology Auction funds will be used to cover the cost of $5,000-$10,000.
- Community Relations Committee:
  - Committee has discussed the possibility of doing yard signs to promote the school.
- Dress Code Committee:
  - Committee recently met to assess where we are with the new dress code. Angie reported that she will get a sample logo shirt to display so families will be able to view shirt options.
- Playground Committee:
  - Discussions continue on playgroup options.

Old Business:

- Budget Planning:
  - Mrs. Heberlie shared and explained the teacher salary scale being used for the current school year. Board members discussed the differences between the scale being used at St. Stanislaus and the scale used by Blair Oaks. Board members also acknowledged the importance of trying to maintain salaries that are as attractive and equitable as possible, while still being aware of the parish financial position and underlying budget factors. School Board members discussed options that could be built into the upcoming budget request. These options will be discussed further as the budget request for next school year is put together and presented to the parish Finance Council for discussion and approval.
- School Advisory Board Goals:
  - Board members previously established a goal this year of Presence and Service. As a result, School Board members will assist Ms. Loethen and the Athletic Committee with collection of canned good items and concessions during the scrimmages.

New Business:

- None.

The next School Board meeting is Thursday, January 8, 2014 at 6:30 pm.

Todd Doerhoff made a motion for the meeting to adjourn. Alan DeMois seconded the motion. Father Medina led a closing prayer. The meeting was adjourned.

Respectfully submitted by Kristy Grothoff, Secretary